MINUTES FOR THE PRE-BID MEETING		
Contract Title:	:	Construction Works for Last-Mile Rail and Road Infrastructure Connectivity to/from Filyos Port and Filyos Industrial Zone
RFB No:	:	AYGM-YAP-2023-WB 03
Contracting Authority	:	Ministry of Transport and Infrastructure General Directorate of Infrastructure Investments
The subject of the Meeting:	:	Pre-Bid meeting for the construction for Filyos Railway Project.
Date/Time:	:	11/12/2024
Venue:	:	Online via Microsoft Teams
Participants	:	A total of 47 participants attended the meeting, including representatives from the Employer, Consultant and Bidders
Annexes	:	1. Presentation of Pre-Bid Meeting

Item No	DESCRIPTION	ACTION BY	STATUS
1.0	**Introduction**		
1.1	The meeting commenced with the Employer welcoming all participants and expressing gratitude for their attendance. The Employer emphasized the significance of the railway project and outlined the objectives of the pre-bid meeting, which included addressing technical, financial, and procedural aspects of the bidding process. Participants were informed that questions and clarifications would be addressed specifically during the Tender Documents section of the presentation to ensure a structured discussion.		
2.0	**Presentation**		
2.1	The Employer then invited the Consultant to begin the presentation, outlining the key aspects of the project and the bidding process.		
2.2	The Consultant welcomed all participants and thanked them for attending. Following the welcome remarks, the Consultant began the presentation, starting with an overview of the agenda, outlining the key topics to be discussed during the meeting.		
2.3	The Consultant then provided an overview of the project background, outlining its key objectives and expected outcomes. The Consultant emphasized the project's importance and discussed the primary goals and project location.		
2.4	The Consultant provided an overview of the project. It was highlighted that the road section in Section 4 – Employer's Design (which should be taken as concept/preliminary design) of the Tender Documents has been removed from the scope after discussions with relevant Authorities and Stakeholders. The alignment shared in the Section 4 - Employer's Design of Tender Documents is for reference only and revised in Section-1 Railroad of the Tender Documents.	All Bidders	
2.5	In the Project Principles section, the Consultant explained that the project is guided by three fundamental principles. • The first principle is Sustainability, where the project will adhere to environmentally responsible practices throughout execution. • The second principle is Safety, with a strong commitment to ensuring the highest safety standards. • The third principle is Reliability, ensuring that the infrastructure meets rigorous industry standards, guaranteeing durability and operational efficiency.	All Bidders	
2.6	the Consultant explained that the design parameters that can be found under Section 5 – Specifications of Tender Documents and noted that the Contractor will be responsible for the whole certification of the completed line, ensuring it meets all operational and safety standards.	All Bidders	
2.7	In the Tender Documents section, the Consultant emphasized that the tender documents provided are comprehensive and structured to offer clear guidance for all bidders. The Consultant outlined the key sections, including the 1. Railroad, 2. Geology, 3. BoQ-Preamble 4. Employer's Design, which includes Employer's design for reference (should be taken as concept/preliminary design), only noting that the contractor will be responsible for fully detailed designs for the construction phase 5. Specifications,	All Bidders	

Item No	DESCRIPTION	ACTION BY	STATUS
	The Consultant concluded by stating that these documents form the foundation for bid preparation and urged all bidders to review them thoroughly.		
2.9	The Consultant provided an overview of the Project Components; which can be found under Section 3 - BoQ-Preamble of Tender Documents. It was discussed that the works related to the electrification will primarily focus on the foundational elements as part of the ongoing scope, aligned with the priorities and requirements outlined in the Section 4 - Spesifications.	All Bidders	
2.10	The Consultant outlined the Tender and Contract Terms, which can be found in ITB that published on 20th November 2024.	All Bidders	
2.11	Bidders are required to submit Management Strategies and Implementation Plans (MSIPs) to address key Environmental and Social (ES) risks, as detailed in Article 11.2 of the Special Conditions of the ITB.	All Bidders	
3.0	**Closure**		
3.1	The meeting was then concluded, and it was noted that any further questions would be addressed in writing after the meeting to avoid any confusion		